



Central Texas Voluntary Organizations Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

Meeting Notes April 12, 2018

Attendees:

Damian Morales – OneStar
Taylor Wolter – OneStar
Cathy Norman – Church of Scientology
Dan Knauft – American Red Cross
Roger Wines – Travis Cty ARES & REACT
Robert Vidaurri – ADRN
Jeannie McClelland – Wmson Cty VOAD
Taylor Walter - OneStar
Scott Rowe – LDS
Shay Moody – United Way
Ashley Hawes – City of Austin
Jill Smith – City of Austin
Nelson Andrade - City of Austin
Joy Cameron - Fayette Cty Disaster Recov

Trey Bell – BR3T
Karsten Darden – Central Texas Food Bank
Steve Carroll - Samaritan's Purse
Brent Graybeal – Samaritan's Purse
Christine Reyes-Paiz – Catholic Charities
David Bock – Texas Conserv Corps
Shantelle Brannon - TCOEM
John Pepin - HHSC
Sara Record – DRTx
Jiann-Ping Loh – Tzu Chi Foundation
Kenny Couch – LGADRT
Sheila Lowe – Bastrop County
Charles Baker – TX Baptist Disaster Recov
Betty Learned – Volunteer

Minutes from 2/8/18:

Damian asked if there were any edits/revisions.
Hearing none, Dan Knauft moved to approve.
2nd: Christine Reyes-Paiz. Approved unanimously.

Membership - Cathy Norman:

Disaster Leadership Team has made application for partner membership.

Anna Tangredi on board, Janice on board. Christine Files, Board President. Board members in Texas and other parts of country. 501(c)3 status. National Volunteer Organization with most of members in SE Texas. Damian said he has worked with the DLT, targeting LTR. They have been a huge asset to our State as a whole. Greg Forrester with National VOAD also on board. Cathy moved to accept them for membership. Damian 2nd. Any opposed: None.

Long Term Recovery Updates:

Sheila – Bastrop County LTR

Bastrop received over 750 registrants for Harvey. Case managed since September. \$185k funded so far. 7 are waiting for unmet needs. Will finish Harvey work with a projected 50 families. Working with food pantry to make sure their families are receiving assistance. Have done roof repairs and other house repairs. Lots of volunteers have assisted. Looking at partnering with Samaritan's Purse to get other projects completed. Biggest need is volunteers. Goal is to complete current projects by mid-May. Doing a push for skilled community volunteers. Continuing message about preparedness.

Blanco River Regional Recovery Team – BR3T

Still finishing up a few homes from 2015. Sitting on 3 mobile homes that are beyond repair, raising funds. \$22k so far. CDBG – 4 houses. Planning for future disasters. Board has been working to develop a local COAD/VOAD.

- Damian: Texas is a resilient state – working to develop COADs at local level to keep the resilience strong. Although we are done with one disaster, we need to maintain momentum.
- Texas A&M – looking to use their 600 extension agents to develop COADs. Lots of discussion about FEMA strategic plan that came out.
- We only received \$5M from TDEM. How do we build resilience at local level?
- HHSC stated they could help with files, if needed.
- Anna – Talked about BR3T's huge fundraiser for New Year's. Board was instrumental.
- Regarding CDBG for Harvey, they released earlier this week. Damian will get to everyone. Worth taking the time and effort to provide comment.

Travis County Recovery Group (TARG) – Annie

Working on one case that is on Bastrop/Travis County line. If they can straighten out title to the place (mobile home), we will work with ADNR. Dick Perrone is leading the effort. TARG and CTXVOAD need to get together to discuss.

Williamson County VOAD – Jeannie McClelland

Finishing up 2015 Memorial Day floods. LTR has had 95 cases; 3 were full rebuilds. Hoping to be finished April 21st with last house. With that, we will celebrate in May. Total value of funds raised: \$1.2M. More recent conversations: deciding what to do with their organization, one who is actively engaged. New County Judge in January – building this relationship.

Fayette/LaGrange Area – Kenny Couch/Joy Cameron – Disaster Recovery Team

Trying to relocate 172 families out of our area, 23 acres for a new subdivision, currently plotted for 56 homes – would like to expand to 75 (making them smaller). Looking for an engineer to help. Samaritan's Purse has been assisting. Will start reaching out to CTVOAD. We got \$3M from Samaritan's Purse. Raised \$1M. Try to do a groundbreaking ceremony (May 19th). Dell is wanting to be involved. Majority will be privately funded. Has talked with GLO and \$ that will drop into communities in November. Will be Harvey-only money. GLO is excited about this project because it fits the guidelines. We are working on a plan to keep this going in the future. Could be rentals. We would like to be self-sustaining.

Damian: If governments are doing their red-tape thing, we can think outside the box. Texas is the pilot project of what emergency management may look like in the future for the nation.

Executive Committee Elections:

Damian is inundated with Harvey and can't fulfill his role any longer. Announced he will step down in June. Elections will be in June. If you are interested in running for Chair or other spots, let Dan Knauft know. Chair, Vice Chair, Membership, Education & Training. When we look at who will lead the organization, Anna suggested the leader should not be a first responder. If they are responding for their organization, they can't lead well. 1st responders do immediate response and can't lead the VOAD. Or we could have a designated person that sits in the EOC. Or the Vice Chair could fill this role.

Betty: If people who respond for leadership ARE first responders, we should designate.

Cathy: Damian was in the SOC. Anna, Sara, and Betty were in the EOC.

Roger: We may need a TEAM for the EOC.

All positions are open, but current leadership CAN serve another term if they are elected.

Who will manage drop-box stuff? Taylor with OneStar.

OneStar will continue to support.

Development of Committees

- Anna: Talked about developing committees – this was a suggestion from the After Action Survey/Report – Case Management, Emotional/Spiritual Care, LTR. Once we get with TARG and iron things out, it could look different. Start thinking about what your organization does. We would like someone from all orgs to be on a committee. Maybe Chris who does LT case management could lead and others could be on the committee – not necessarily from this table.
- We want everyone to have a part in what is going on.
- We will elect officers next time, but we should have sign-ups for all committees.
- Damian: When you are in EOC, it's helpful to have committees who can do the legwork. Need to be strategic in these committees.
- Anna: We need to recognize our neighbors – help each other.
- Dan: In addition to committees, it would be helpful to address other specific things that came out of the survey. Contacts/what orgs do, etc. We need to do a Corrective Action Plan of our own and have specific items with timeline.
- Anna: There are ICS courses online that people who work in EOC should take. City/County also have a training.
- Shantelle: I just sent Damian a notice of a training announcement. We have a class next week – April 18th from 9-12Noon. EOC Responder class. Sign up with Shantelle by Tuesday. She will keep a list of people who are trained. Some of that responsibility would fall on VOAD. You have to tell us who is allowed to represent CT VOAD. Shantelle.brannon@traviscountytexas.gov
- Dan Knauft will hold an Exec Committee Meeting between now and next meeting to put together a report. List of what organizations can provide. Resource List.
- Anna mentioned she heard the Adventists are no longer going to be taking in clothes/distributing. George Barnett with UM said the new couple who took over Adventists would not be taking clothing from now on. Taylor will follow-up.

City of Austin/Travis County After Action Report:

There was a meeting that Jill, Damian and Dan attended. They got through 90 of the corrective actions. CTVOAD was placed on many of these – we need to decide if we are the primary, secondary, or should be taken off. See attached document for reference.

LOGISTICS	CORRECTIVE ACTION	RECOMMENDED ACTION
Page 4, Item 35	Establish standby contracts with moving companies for the movement of equipment & supplies.	Take VOAD off. This is not a function of VOAD.
SHELTERING	CORRECTIVE ACTION	RECOMMENDED ACTION
Page 8, Item 60	Develop a re-entry strategy with all applicable stakeholders. <i>Jill said this came</i>	Secondary (no change).

	<i>out of transporting people in shelters back to their homes. ADRN helped a lot – that’s where VOAD came in.</i>	
Page 8, Item 62	Identify, explore & address gaps in emergency sheltering tools & plans....	Secondary (no change).
Page 13, Item 92	Develop & sustain a sufficient base of City, County, and regional partner employees.... <i>Shantelle didn’t know why we were put on this one.</i>	Remove VOAD. We are not employees.
Page 13, Item 97	Pre-identify potential personnel to address staffing gaps...	Remove VOAD, but put American Red Cross on.
HUMAN SERVICES	CORRECTIVE ACTION	RECOMMENDED ACTION
Page 14, Item 99	Identify partner orgs from Harvey for inclusion into future planning, trainings, and exercises.	Move VOAD to primary.
Page 14, Item 102	Develop a stand-alone MARC Plan, including provisions for dedicated space for shelter guests..... <i>Jill Smith: Case Mgmt Group met for over a year. Ended up being city/cty social workers. Immediate response and short-term case mgmt.. People who DO long term recovery aren’t available for meetings. Group discussed immediate response things related to MARCs. Made progress, then Harvey happened and we haven’t met since. We need a MARC task group. City is working to get one together. Damian will proposed that we are a primary agency in this.</i>	Move VOAD to primary.
Page 14, Item 103	Develop accompanying training for the MARC Plan and deliver/participate in regular trainings.	Move VOAD to primary.
Page 14, Item 105	Include the dev of key agency contacts and available services info sheets....	Keep VOAD as primary.
MEDICAL OPS	CORRECTIVE ACTION	RECOMMENDED ACTION
Page 14-15, Items 106-112	<i>Regarding Medical Operations, Shantelle stated that they don’t know what they don’t know. Corrective actions for PWD may not have been included because they weren’t an issue in Austin/Travis Ct. But if anyone feels there are items that need to be included on this document, email her and she can look to putting into document. Accessibility pieces may need to go under Human Services. Shantelle is lead for animal services (service animal issues).</i>	

Discussion:

Anna: Confusing that some organizations are listed separate, like they are not part of CTXVOAD. For example, It makes it look like ADRN is not part of VOAD.

Shantelle: They are separate because they are heavily involved. We didn't have anything about DRTx, Ag Extension, etc. It does seem they don't belong to VOAD, but we wanted to be sure these orgs were mentioned individually.

Anna/Cathy: Using that thought you would want DRTx in there, as well.

Shantelle: DRTx has never been brought up; that's why they aren't there.

Jill: This is a corrective action plan. Wondered if the report may include.

Sara: It doesn't.

Send any suggestions on this report to Spencer, with a copy to Blake and Juan.

spencer.somerville@hagertyconsulting.com, Blake.clampffer@traviscounty.gov,

Juan.Ortiz@austintexas.gov

HUMAN SERVICES	CORRECTIVE ACTION	RECOMMENDED ACTION
Page 14, Item 99	Identify partner orgs from Harvey for inclusion into future planning, trainings, and exercises.	Move VOAD to primary.
DONATIONS MGMT	CORRECTIVE ACTION	RECOMMENDED ACTION
Page 17, Item 127	Revise the Donations Management Annex...	Move VOAD to primary
Page 17, Items 128	Train all relevant stakeholders....	Keep VOAD as secondary
Page 17, Item 129	Create an Unmet Needs Committee... <i>Discussion revealed this was really a long term recovery group. VOAD doesn't have capability to form this committee. Recommendation to change language to "Incorporate TARG into associated plans and trainings." OR Rename this committee to make VOAD's involvement more relevant.</i>	Move VOAD to secondary
Page 17, Item 130	See report	Keep VOAD as primary.
Page 17, Item 131	Develop templates for donation location info.... <i>Could be Donations Committee. They need to develop.</i>	Keep VOAD as primary.
Page 17, Item 132	Assess the suitability of WebEOC as tool for donations management.	Remove VOAD.
Page 17, Item 133	Explore possibility of expanding warehousing capabilities.	Move VOAD to secondary. Move secondary orgs to primary.
Page 17, Item 134	Coordinate with the State to identify and vet potential distribution points in vulnerable areas of State. <i>ADRN suggested a Distribution Management Committee. Need a network that work together.</i>	Remove VOAD. Recommend that State VAL be moved to primary.

Discussion:

Q: Is there a way to set up a regional donations center in each region? Then we would call the regional center to get what we needed.

A: VOAD isn't invited to the COG meetings. We would need to work with them on getting this set up.

Taylor: We had a Multi-agency warehouse in SA that distributed around the state. Realistically, it's cost-prohibitive. But it would be ideal.

Damian: Comes down to \$ and politics – who needs what, who it belongs to, etc.

VOAD is being more recognized post-Harvey because of the work we did. We are sitting at more states.

VOLUNTEER MGMT	CORRECTIVE ACTION	RECOMMENDED ACTION
Page 17, Item 135	Create a Volunteer Management Plan for the City.	Move VOAD to primary. Propose adding State VAL.
LANGUAGE ACCESS	CORRECTIVE ACTION	RECOMMENDED ACTION
Page 20, Item 159	Revise language access and/or shelter and MARC plans to include provisions for language access.	Keep VOAD on secondary (since DRTx wants to monitor).
Page 21, Item 160	Identify and translate all shelter documentation prior to shelter activation....	Keep VOAD as secondary.
Page 21, Item 162	Incorporate language access needs, requirements and coordination into response plans.	Move VOAD to secondary.

Dan Knauff will call an Executive Team meeting before next meeting to devise a plan.

Texas Emergency Management Conference – May 15-18. Need people to attend.

National VOAD Conference – May 7-10.

No Communications Update.

No additional Long Term Recovery Updates.

June 14th – Next Meeting. Email Dan Knauff if you're interested in one of the open positions.

Shantelle.brannon@traviscountytexas.gov Email if you want to attend EOC meeting.

Meeting adjourned: 12:05