



**Central Texas
Voluntary Organizations
Active in Disaster**

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

**February 13, 2020
(draft - awaiting approval)**

Dan Knauft welcomed everyone. Self-introductions were made by those in attendance.

Attendees:

Aaron Johnson – Church of Jesus Christ of LDS
Adam Samuels – Tx MIL Dept, EMPC
Alan Ford – Pres Church USA
Annie Harton – TARG
Cathy Norman – Church of Scientology DR
Charles Baker – Crestview Disaster Ministry
Dan Knauft – American Red Cross
Denise Blok – Central Texas Food Bank
Dicey Efantis – Team Rubicon
Dick Perrone – TARG
Elizabeth Wills – BR3T
Jiann-Ping Loh – Tzu Chi Foundation
Karsten Darden – Central Texas Food Bank

Linda McCabe - DRTx
Matt Bisacca – American Red Cross
Nelson Andrade – City of Austin HSEM
Rene Rubio – Catholic Charities
Robert (Bob) Andrews – August Bapt Assn
Robert Vidaurri - ADRN
Roger Wines – Travis Cty ARES & REACT
Sara Record – Volunteer
Shelby Thomas – OneStar Foundation
Taylor Wolter – OneStar Foundation
Tom Herrerd – TARG
William Hendon – Williamson Cty MRC
Guest: Paul Yura, Nat'l Weather Service

Review and approval of minutes from December:

Alan Ford – bottom of 2nd page, 2nd line. Requested that we change “developing” to “promoting” since we are not a developer of programs.

Motion to approve with revision – Alan Ford

2nd: Cathy Norman

Motion passed unanimously.

Adam Samuels, Emergency Management Planning Coordinator, Texas Military Department.

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Adam’s department protects inside the fence line of the armories. 10% of job is protecting the national guard community. Does preparedness plans for guard families. Multi-organization disaster outreach booth was one of the ideas from Washington DC. Doing a Camp Mabry Open House (“Mabry Days”). Looking for volunteers to staff booths, April 18-19. Open to the general public. Volunteers would be responsible for staffing one of the booths to guide people as to

what to do in certain disasters. Let Adam know if you are interested in volunteering. This will be an outdoor event next to track.

Shelby – Google Docs Training

Shelby reviewed google doc which will help improve communication between ourselves during a disaster. The Executive Board met and decided to combine the three previous documents into one – tabs at the bottom of document will identify different sections:.

1st Tab: Instructions/Guide

2nd Tab – Communication During Disaster – Main Sheet we will work from

3rd Tab – EOC Schedule

4th Tab – CTXVOAD Matrix (Updated list distributed last Fall. Will update every 6 months.)

5th Tab – Contacts Info for all VOAD organizations.

6th Tab – Comments Tab

Color Coding, Sorting by Priority/Date are items that have been discussed for future improvements. For now, this is an information tool to use in a disaster. The person working in the EOC can contact the person from each organization as needs arise.

If we need to activate for a disaster, Shelby will send the link to Sara in an email. Sara will send a mass email saying we are activated for a disaster and “go to this link to update your information.”

Next Step: The Executive Board will meet and do a drill to identify potential challenges. Then we will do a drill with the entire VOAD group.

Charles suggested we have a step-by-step instruction on the first tab. Shelby will update this tab and identify all tabs in the instruction tab. Linda suggested we identify who can access each tab. Shelby will “protect” the Matrix and Instruction sheet.

Spring 2020 Elections:

There are 4 positions available. Will take nominations in April with election in June.

Chair, Vice Chair, Education and Training, Membership are open positions.

Cathy (Membership) is at the end of her 2nd term (term limits apply). Cathy will do her best to turn it over in a well-organized way, but requested that someone consider this important position.

Dan will contact people, but also wants people to volunteer. Tell Dan if you are interested; we will also take nominations from the floor in April.

UPDATES:

Long-Term Recovery. BR3T had no updates. Dick (TARG) – no updates.

Charles Baker: BR3T loaned tools to Highland Lakes flooding. This was very helpful – thank you!

Donations Mgmt – Robert Vidaurri. Met with RightGift and others to talk about collaborative tool. Needs to work on structural and architectural platforms. *Let Robert know if you are interested in helping.* Getting close to having the app ready.

Education & Training – Matt Bisacca encouraged to look for the drill coming up soon.

Emotional & Spiritual Care – Alan Ford. Looking at guidelines. We have about 7 organizations that provide some sort of ESC. Wide range of care from mental health to chaplains/pastors.

Will present at the April meeting about how to address all needs.

Membership – no changes except the need for a new Chair.

Announcements/Discussion:

Shelby Thomas – if there is anything you want shared on the VOAD website or Facebook/Twitter page, email to shelby@onestarfoundation.org . If you want to help Shelby with social media, please let her know. Dan thanked Shelby for the outstanding job she has done. Seconded plea for people to help us in this area.

Alan Ford – for those involved in immediate response. Looking for a template people could use in identifying clothing sizes/needed in the wake of a disaster. Robert Vidaurri said they allow disaster victims to go through and select five outfits of clothing. Discussion about different approaches, but no template appeared to exist.

Matt Bisacca – There are two open spots on Red Cross staff team. One in Bryan/College Station, and one in Austin for Sr Program Disaster Manager, and Communications Manager for entire region. You can see openings on www.redcross.org.

Roger Wines – ham radio operator. If you'd like to make a presentation to our group, let him know so we can schedule for an upcoming meeting. We are also willing to make presentations to your groups.

Nelson Andrade – City of Austin. ABIA training exercise on April 15th. Call out for 120 volunteers to be an actor in a survival role. If you are interested, let him know. Will happen on the Tarmac. Public Safety will be there – you would be an actor.

Nelson.adrade@austintexas.gov : Contact him if you are interested in helping. 512-974-0471.

Added after meeting: Annie Harton – TARG – they are looking for a new office space in Southeast Austin. Let her know if you hear of something.

Next Meeting is on April 9th.

Meeting adjourned on 11:33 am.